

FORM II
(See rule 9)
(FORM OF MEMORANDUM OF APPEAL)

Before.....(**).....
(here mention the name and designation of the authority)

Memorandum of appeal under section 13 of the Water (Prevention and Control of
Pollution) Cess Act, 1977.

Appeal No.....of 20.....
.....
.....
.....
(here furnish complete postal address)Appellant

Vs.

(here mention the name and designation of assessing authority)

.....Respondent

The appellant named above, begs to prefer this memorandum of appeal against the order
dated.....passed by.....on the following facts and grounds:

FACTS
(here briefly mention the facts of the case)

GROUND
(here mention the grounds on which the appeal is made)

- 1.
- 2.
- 3.
- 4.

PRAYER

In the light of what is stated above, the appellant respectfully prays that he/she/it may be exempted from the payment of Cess.

he/she/it may be allowed a rebate of 25 per cent as provided for in the Act and the amount of Cess reduced to Rs.....

the amount of Cess has not been correctly assessed and that it may be reduced to Rs.....

the penalty imposed on him/her/it has been wrongfully imposed and should be set aside.

the penalty imposed on him/her/it is excessive and should be suitably reduced on the basis of the facts as stated.

2. The amount of Rs..... (Rupees.....)
as fee for this appeal has been paid to..... vide receipt
No..... dated.....

Place:

Date:

Signature of the Appellant

Name

Address